

BIT STUDENT LEDGER

This ledger may be used by students to request update on graduation status. Student may complete the “Letter Grade” column with grades obtained and submit to Records department for review. This document must be accompanied by student’s grade-sheets

Year 1 – first semester

Course Code	Course Title	C/Hrs.	Letter Grade
<b>ENGL 101</b>	Freshman English 1	3	
<b>MATH 107</b>	Pre-Calculus	4	
<b>FREN 101</b>	French Grammar 1	3	
<b>INFO 101</b>	Computer Introduction	3	
<b>FO 100</b>	Freshman Orientation (STEP)	1	
<b>PHYS 101</b>	Applied Physics	3	

Year 2 – first semester

Course NO.	Course Title	C/Hrs.	Letter Grade
<b>ENGL 201</b>	Sophomore English 1	3	
<b>MATH 203</b>	Calculus for Business Students	4	
<b>INFO 278</b>	Operating Systems	3	
<b>ART 205</b>	Digital Media 2	3	
<b>INFO 201</b>	Computer Concepts & Hardware	4	

Year 1 second semester

Course NO.	Course Title	C/Hrs	Letter Grade
<b>ENGL 102</b>	Freshman English 1	3	
<b>MATH 108</b>	Math for Decision Making	4	
<b>FREN 102</b>	French Grammar 1	3	
<b>ART 177</b>	Introduction to Digital Media	3	
<b>GEOG 101</b>	Global Issues in Technology	3	

Year 2 – second semester

Course NO.	Course Title	C/Hrs.	Letter Grade
<b>ENGL 202</b>	Sophomore English II	3	
<b>NET 207</b>	Introduction to Networking	3	
<b>BEN 201</b>	Ethics/Moral and Customer Relation	3	
<b>ENGR 286</b>	Introduction to Database	3	
<b>ENT 256</b>	Leadership	3	

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Year two, first semester

Course NO	Course Title	C/Hrs.	Letter Grade
<b>ENGR 368</b>	Data Base II	3	
<b>BIS 100</b>	Business Incubation (Entre)	3	
<b>INFO 301</b>	Computer Programming Concept	3	
<b>RSR 300</b>	Research Method	3	
<b>INFO 306</b>	Web Design & Management	3	
<b>INFO 307</b>	Communication System/labs	4	

Year three, first semester

Course NO	Course Title	C/Hrs.	Letter Grade
<b>INFO 400</b>	Cyber & Virtual Concept	3	
<b>INFO 483</b>	Technical Report Writing	3	
<b>MNGT 480</b>	Project Management	3	
<b>INFO 411</b>	Computer Network 1 (MCSA)	4	
<b>INFO 465</b>	Network & Information Security	3	

Year two, second semester

Course NO	Course Title	C/Hrs.	Letter Grade
<b>INFO 341</b>	Cloud Technology	3	
<b>INFO 343</b>	Enterprise Resource Planning	4	
<b>INFO 344</b>	IT & Risk Management	3	
<b>INFO 355</b>	E-Information Commerce	3	
<b>TIMS 377</b>	Technology Service Management	3	

Year three, second semester

Course NO	Course Title	C/Hrs.	Letter Grade
<b>INFO 412</b>	Computer Network/ Switching	4	
<b>INFO 491</b>	IT Capstone/Research Final Project	4	
<b>MIS 478</b>	Management Information System	3	
<b>INFO 421</b>	Internship	6	

Reviewed and approved: \_\_\_\_\_  
 (Assistant Director, Records and Management)

(Official “Stamp” or “Seal” affixed to this ledger authenticates the originality)